



DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
July 24, 2019
MINUTES

WORKSHOP-6:00 p.m.

Motion to recess the workshop was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding potential litigation was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Motion to adjourn executive session was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

The following items were discussed during the workshop:

- Website ADA Compliance (*tabled*)
- Pavilion Use Request (*motion added*)
- Crack Sealing Estimates (*motion added*)
- Recreation Memo (*motions added*)
- Waiver of Fees for Tunnel to Towers 5k (*motion added*)
- Engineer's Inspection Proposal for PennDOT MTF Grant (*tabled*)
- Akenac Park Cabin Demo (*updated provided*)
- Budget Workshop dates (*tabled*)

Motion to adjourn the workshop was made by Ms. Neufeld at 6:37 p.m. with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:55 p.m.

Pledge of Allegiance

Roll Call: Jane Neufeld, John Henderson, Thomas Farley, Township Solicitor and Krista Predmore. **Absent:** Rick Koehler.

Public Comment on Agenda- None

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated July 10, 2019 was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.



2. **Motion to pay General Fund bills in the amount of \$43,526.11** was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$44,718.23** was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
4. **Motion to table reimbursement of DTVFC 2019 Q2 operational/station safety related expenses in the amount of \$3,184.29** was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
5. **Motion to accept the half year treasurer's report** was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
6. **Motion to accept the Road Master's Report as written with the conditions of copies provided to those present at the public meeting and copy be posted to the Township Website** was made by Mr. Henderson with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

7. **Motion** to approve the following lot improvement based on the Planning Commission recommendation at their meeting on July 16, 2019:
 - a. Gorbach – Wild Acres 13-1301-9Awas made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
8. **Motion** to approve the following lot improvement based on the Planning Commission recommendation at their meeting on July 16, 2019:
 - b. Mutch – Pocono Mountain Lake Forest 10-737Awas made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
9. **Motion** to approve the sale of unimproved property located within Delaware Township as listed in the Pike County Repository:

PREVIOUS OWNER: HUMPHREY, MARY ELLEN
SALE NUMBER: 11-028



CONTROL NUMBER: 02-0-101632

DESCRIPTION: LOT 43 BLK M-205 SEC 2-MARCEL LAKE ESTS

MAP NUMBER: 148.04-05-18.001

BIDDER: Janice Kerr, 3706 Oakhurst Drive, Center Valley PA 18034

AMOUNT OF BID: \$2,500.00

was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

10. **Motion** to renew Public Officials Management & Employment Practices Liability Insurance for coverage period 8/10/19 to 8/10/20 in the amount of \$9,835 was made by Mr. Henderson with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to approve purchase of supplies for the Delaware Township Fire Police in the amount of \$753.91 was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
12. **Motion** to accept the resignation of Kelsie Moffa as seasonal lifeguard at Akenac Park was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
13. **Motion** to hire Emily Crawn as seasonal part-time lifeguard at Akenac Park at a rate of \$10.00 per hour was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
14. **Motion** to approve a lock be placed on the Delaware Township Smith-Harker Community Garden gate was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
15. **Motion** to approve to host The United Way's Day of Caring on Saturday, September 7, 2019 from 9am to 2pm at Akenac Park was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
16. **Motion** to continue with the Municipal Winter Maintenance Agreement with the Pennsylvania Department of Transportation for Wilson Hill Road was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
17. **Motion** to renew annual contract with Portland Contractors, Inc. for certified water operator services at a monthly cost of \$430 from August 1, 2019 to July 31, 2020 was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.



- 18. Motion** to authorize Dennis Lee as the agent of the Township to file any necessary applications for permits on a cabin at Akenac Park located along Good Shepard Lane was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 19. Motion** to approve Akenac Park use request on August 2, 2019 from 8am to 2pm by the Pike County Area on Aging for their annual picnic was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 20. Motion** to approve municipal building hall use request on September 18, 2019 from 7-9pm by the League of Women Voters Pike County for Meet and Greet for Pike County Row Office Candidates was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 21. Motion** to authorize the Township Solicitor to represent the Township at the Zoning Hearing Board Public Hearing on Thursday, August 29, 2019 at 6:15 p.m. was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 22. Motion** to approve Pavilion Use by Glen Engles on August 3, 2019 from 1-4pm for a musical performance was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 23. Motion** to approve crack sealing at the municipal building parking lot and the skate park by M. Mayo Striping in the amount of \$5,573.92 was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 24. Motion** to approve the donation of a 4ft Norway Spruce by Dennis Lee to be planted at Akenac Park was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 25. Motion** to approve a non-profit organization providing the concession stand at the August 10th free movie night pending notification by the Recreation Committee as to which organization will be providing the service was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
- 26. Motion** to waive signage fees for the Tunnel to Towers 5k was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

Free Movie Night at Akenac Park on Saturday, July 27, 2019 featuring The Rocky Horror Picture Show. Recommended for ages 17 and up only. Movie begins at dark.



Smart Recovery Group – Wednesday's 6:30-7:30pm at the Delaware Township Emergency Management building, 116 Wilson Hill Road, Dingmans Ferry, PA.

Community Blood Drive w/ the American Red Cross Bloodmobile – Saturday, July 27, 2019 from 10am to 2pm @ DTVAC 135 Park Road, Dingmans Ferry, PA.

PUBLIC COMMENT- Ms. Neufeld announced and congratulations Ms. Predmore on achieving the PSATS PMGA Administration Certificate.

Motion to adjourn the meeting was made at 7:43 p.m. was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer